



**Board Retreat
Agenda Summary
District Governing Board Retreat
Monday, September 11, 2017
9:00 AM**

Hassayampa Inn
122 E. Gurley Street
Prescott, AZ

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. As indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Karen Jones at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that agenda item times are for planning purposes only and do not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.

Item No.	Item	Time Req.	Start Time	Ref No.
1	CALL TO ORDER - HEADING	0	9:00 AM	714652
2	Call to Order - PROCEDURAL	0	9:00 AM	714653
3	Welcome to Guests and Staff - PROCEDURAL	1	9:00 AM	714654
4	Adoption of Agenda - DECISION	1	9:01 AM	714655
5	OWNERSHIP LINKAGE - HEADING	0	9:02 AM	722470
6	Results of the District Governing Board 2016-2017 Ownership Linkage Plan and Environmental Scan - INFORMATION, DISCUSSION, AND/OR DECISION	60	9:02 AM	722471
7	Review of Yavapai College District Governing Board Ends Statements and Executive Limitations - INFORMATION, DISCUSSION, AND/OR DECISION	45	10:02 AM	714660
8	SHORT RECESS - PROCEDURAL	10	10:47 AM	714671
9	OWNERSHIP LINKAGE (CONTINUED) - HEADING	0	10:57 AM	714662

Item No.	Item	Time Req.	Start Time	Ref No.
10	Review of Yavapai College District Governing Board Ends Statements and Executive Limitations - INFORMATION, DISCUSSION, AND/OR DECISION	63	10:57 AM	714663
11	RECESS AND LUNCH - PROCEDURAL	45	12:00 PM	714661
12	OWNERSHIP LINKAGE (CONTINUED) - HEADING	0	12:45 PM	714666
13	Review of Yavapai College District Governing Board Ends Statements and Executive Limitations - INFORMATION, DISCUSSION, AND/OR DECISION	75	12:45 PM	722589
14	SHORT RECESS - PROCEDURAL	15	2:00 PM	714665
15	OWNERSHIP LINKAGE - HEADING	0	2:15 PM	726311
16	Develop the 2017-2018 Ownership Linkage Plan - INFORMATION, DISCUSSION, AND/OR DECISION	65	2:15 PM	714667
17	Review of the Board's Annual Calendar - INFORMATION, DISCUSSION AND/OR DECISION	15	3:20 PM	714668
18	Summary of September 11, 2017 Retreat - DISCUSSION AND/OR DECISION	25	3:35 PM	714669
19	ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL	1	4:00 PM	714670

Presenter : Ray Sigafoos **Start Time :** 9:00 AM **Item No :** 1
Proposed By : Ray Sigafoos **Time Req :** 0
Proposed : 4/26/2017 **Item Type :** Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : CALL TO ORDER - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos **Start Time :** 9:00 AM **Item No :** 2
Proposed By : Ray Sigafoos **Time Req :** 0
Proposed : 4/26/2017 **Item Type :** Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Call to Order - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 9:00 AM

Item No : 3

Proposed By : Ray Sigafoos

Time Req : 1

Proposed : 4/26/2017

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Welcome to Guests and Staff - PROCEDURAL

Details : Chair Sigafoos will welcome all guests and staff, and introduce Richard Stringham, Senior Associate from Governance Coach.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 9:01 AM

Item No : 4

Proposed By : Ray Sigafoos

Time Req : 1

Proposed : 4/26/2017

Item Type : Decision Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Adoption of Agenda - DECISION

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos
Proposed By : Ray Sigafoos
Proposed : 7/13/2017

Start Time : 9:02 AM
Time Req : 0
Item Type : Heading

Item No : 5

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos
Proposed By : Ray Sigafoos
Proposed : 7/13/2017

Start Time : 9:02 AM
Time Req : 60
Item Type : Information Item

Item No : 6

Policy No.	Description	Ref No
2.5	The President shall not permit the Board to be uninformed, misinformed, or unsupported in its work.	344945

Description : Results of the District Governing Board 2016-2017 Ownership Linkage Plan and Environmental Scan - INFORMATION, DISCUSSION, AND/OR DECISION

Details : The Board will receive results of the 2016-2017 Ownership Linkage Plan and review the Environmental Scan, which will provide ownership feedback/input for both Ends Review and the FY17-18 Ownership Linkage Planning.

- Dr. Tom Hughes, Director, Institutional Effectiveness and Research, will present the preliminary results of the District Governing Board Ownership Survey.

- Dr. Penny Wills, President, will provide result of the Community Conversation Sessions.

- Executive Summary of the 2016-2017 Ownership Linkage

- Dr. Tom Hughes, Director, Institutional Effectiveness and Research, will provide an environmental scan to include trends and challenges of higher education.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 10:02 AM

Item No : 7

Proposed By : Ray Sigafoos

Time Req : 45

Proposed : 4/26/2017

Item Type : Discussion

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Review of Yavapai College District Governing Board Ends Statements and Executive Limitations - INFORMATION, DISCUSSION, AND/OR DECISION

Details : Richard Stringham, Senior Associate from Governance Coach, will lead the Board in a review the Yavapai College District Governing Board Ends Statements and Executive Limitations.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 10:47 AM

Item No : 8

Proposed By : Ray Sigafoos

Time Req : 10

Proposed : 4/26/2017

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 10:57 AM

Item No : 9

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 4/26/2017

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE (CONTINUED) - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 10:57 AM

Item No : 10

Proposed By : Ray Sigafoos

Time Req : 63

Proposed : 4/26/2017

Item Type : Discussion

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Review of Yavapai College District Governing Board Ends Statements and Executive Limitations - INFORMATION, DISCUSSION, AND/OR DECISION

Details : Richard Stringham, Senior Associate from Governance Coach, will lead the Board in a review the Yavapai College District Governing Board Ends Statements and Executive Limitations.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 12:00 PM

Item No : 11

Proposed By : Ray Sigafoos

Time Req : 45

Proposed : 4/26/2017

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : RECESS AND LUNCH - PROCEDURAL

Details : The Board will have a recess for lunch.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 12:45 PM

Item No : 12

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 4/26/2017

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE (CONTINUED) - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 12:45 PM

Item No : 13

Proposed By : Ray Sigafoos

Time Req : 75

Proposed : 7/17/2017

Item Type : Discussion

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671

Description : Review of Yavapai College District Governing Board Ends Statements and Executive Limitations - INFORMATION, DISCUSSION, AND/OR DECISION

Details : Richard Stringham, Senior Associate from Governance Coach, will lead the Board in a review the Yavapai College District Governing Board Ends Statements and Executive Limitations.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 2:00 PM

Item No : 14

Proposed By : Ray Sigafoos

Time Req : 15

Proposed : 4/26/2017

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : SHORT RECESS - PROCEDURAL

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 2:15 PM

Item No : 15

Proposed By : Ray Sigafoos

Time Req : 0

Proposed : 8/21/2017

Item Type : Heading

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : OWNERSHIP LINKAGE - HEADING

Details :

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 2:15 PM

Item No : 16

Proposed By : Ray Sigafoos

Time Req : 65

Proposed : 4/26/2017

Item Type : Discussion

Policy No.	Description	Ref No
3.2.1	And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.	560671
3.6	When appointed by the Board, committees will exist to assist the Board in the fulfillment of its duties and not supplant the Board's role. Board committees shall be established to help the Board do its job, not to help or advise the staff. Committees ordinarily shall assist the Board by preparing policy alternatives and implications for Board deliberation. In keeping with the Board's broader focus, Board committees shall normally not have direct dealings with current staff operations.	398565

Description : Develop the 2017-2018 Ownership Linkage Plan - INFORMATION, DISCUSSION, AND/OR DECISION

Details : The Board will develop the 2017-2018 Ownership Linkage Plan.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 3:20 PM

Item No : 17

Proposed By : Ray Sigafoos

Time Req : 15

Proposed : 4/26/2017

Item Type : Discussion

Policy No.	Description	Ref No
3.4.2	The cycle shall start with the Board's development of its agenda for the next year.	429143
3.4.2.1	Consultations with selected groups in the ownership or other methods of gaining ownership input shall be determined and arranged in September and October, to be held during the balance of the cycle.	558931
3.4.2.2	Governance education and education related to Ends' determination (e.g., Board training, presentations by futurists, demographers, advocacy groups and staff, studying internal and external publications, attending conferences, etc.) shall be arranged in September and October, and will be held during the balance of the cycle.	560676

Description : Review of the Board's Annual Calendar - INFORMATION, DISCUSSION AND/OR DECISION

Details : The Board will discuss and review their Annual Calendar.

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 3:35 PM

Item No : 18

Proposed By : Ray Sigafoos

Time Req : 25

Proposed : 4/26/2017

Item Type : Discussion

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : Summary of September 11, 2017 Retreat - DISCUSSION AND/OR DECISION

Details : The Board will review the information, discussion, and decisions from the September 11, 2017 Retreat including:

- Review of Ends Statements and Executive Limitations
- 2017-2018 Ownership Linkage
- Other related topics

Attachments :

No Attachments

Presenter : Ray Sigafoos

Start Time : 4:00 PM

Item No : 19

Proposed By : Ray Sigafoos

Time Req : 1

Proposed : 4/26/2017

Item Type : Procedure Item

Policy No.	Description	Ref No
3.4	To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation.	558881

Description : ADJOURNMENT OF BOARD RETREAT MEETING - PROCEDURAL

Details :

Attachments :

No Attachments